

**University of Leicester**

**Climate Crisis Project**

Pro Bono Office

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Email: probono@le.ac.uk

Director Email: ca302@student.le.ac.uk

Application for the position of: **External Affairs Officer**

Applications open **Sunday, September 19th 2021.**  Please return your completed application by email with the subject  **‘Climate Crisis Project Team Member Application’** to probonoleicester@gmail.com no later than **11:59pm, October 10th, 2021.**

In order for your application to be considered**, all sections/questions** on this form must be completed and you must **attach a copy of your CV** (resume). Incomplete applications will not be accepted.

All email attachments must be in Microsoft Word (.doc/.docx) or PDF format.

Successful applications will be invited to an interview in the week commencing **Monday, October 11th, 2021**

If you have any questions please email **Camilia Amouzegar, Climate Crisis Project Director** at ca302@student.le.ac.uk

**Disclaimer**

By submitting this application to the University of Leicester Pro Bono Group, I declare that the information contained therein is true and to the best of my knowledge correct. I agree that the University of Leicester Pro Bono Group, in accordance with the *Data Protection Act* 1988, may hold and process personal data contained in this form for the purposes of considering this application.

**Description of Position**

The External Affairs Officers is a big job, which is why we are searching for two new members to join our two existing position holders. The position involves active community outreach, correspondence and networking with law firms, sustainable businesses, potential guest speakers, and other universities. The External Officers are charged with all correspondence with contacts outside of the law school, with creating and regularly updating the group’s mission statement, and in holding the university accountable for their own environmental policies. For any events hosted where the group uses outside contacts, our externals will be procuring venues, guests, and commodities.

**Personal Details**

Surname: Forename: Title:

Date of Birth: Year of Study: Nationality:

Telephone Number:

University Email Address:

**University Education**

**Please list the subjects you are currently taking / have taken, and if you have been examined, the individual grades you have received:**

First Year:

Second Year:

Third Year:

**Previous University of Leicester Pro Bono experience (and relevant awards):**

**Please attach a copy of your CV to this application.**

**Suitability Questions**

1. **Why do you want to be part of the Climate Crisis Project?**

**Max word Count: 250**

1. **Our project is now launching into its next unit on Calls to Action where we organize events and initiatives to highlight important causes and mobilize meaningful efforts to combat climate issues. What ideas do you have about how to make that next phase successful?**

**Max word Count: 300**

1. **In our first Unit on Demystifying Climate Change, we drafted our mission statement AIR, geared towards ensuring accountability, information, and reform. In our next unit, we will create recommendations on how to improve the social responsibility of the Leicester Law School – namely, how it can tackle the climate crisis at local level. We will put forward concrete suggestions on: how to integrate teaching legal aspects related to climate change and the climate crisis into the Law School’s offerings, how to raise awareness of the issues surrounding the climate crisis among staff (academic and admin support) and students through extracurricular activities, and on deciding which recommendations to put forth to local councils, businesses and civil society. What qualities or attributes will be useful for volunteers to have for this work? Give examples to show that you possess those qualities or attributes.**

**Max word Count: 300**

1. **Why are you interested in the position of External Officer and why would you be best suited for it over our other positions? Detail qualities you possess which would make you suitable for this position, and how you have made use of these qualities in a work or academic setting.**

**Max word Count: 250**

1. **The Climate Crisis Project pinpoints areas in need of reform and advocates towards change in those areas, be they in the law school, the University, or locally. What PRIORITY idea do you have that you would like to implement, and think should be considered indispensable to the project?**

**Max word Count: 250**

**Bonus Question:** (Please Note that your answer to this question will not affect your candidacy and is purely for information)

1. **Do you have any special connections that can help the project?**

**Max word Count: 100**

**Print Name:**  **Date:**